

Cusop Parish Council, 8 July 2026

CUSOP PARISH COUNCIL Policy or Document	Date of Most Recent Approval	Date of Next Review	Legislative basis (if applicable)
Standing Orders	13 th May 2026	May 2027	Local Government Act 1972, schedule 12, paragraph 42.
Code of Conduct	13 th May 2026	May 2027	Localism Act 2011, section 27.
Asset Register	11 th March 2026	March 2027	Accounts and Audit Regulations 2015, regulation 4(3)(b)
Risk Register/Assessment	11 th March 2026	March 2027	Accounts and Audit Regulations 2015, regulation 3(c)
Risk Management Policy	8 th October 2025	October 2026	Accounts and Audit Regulations 2015, regulation 3(c)
Reserves Policy	8 th October 2025	October 2026	Local Government Finance Act 1992, section 49A especially 49A(2)(c) and 49A(2)(d).
Financial Regulations	13 th May 2026	May 2027	Local Government Act 1972, section 135 and to meet the requirements of Local Audit and Accountability Act 2014 Accounts and Audit Regulations 2015, Procurement Act 2023, Procurement Regulations 2024, precepting under Local Government Finance Act 1992, particularly sections 41 and 49A.
Information Technology Policy	13 th May 2026	May 2027	Arising from the requirements of assertion 10, AGAR, itself arising from Accounts and Audit Regulations 2015 and Data Protection Act 2018, and in

			some respects Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018
Neighbourhood Development Plan	Made 2017	Review in progress, target early 2028	Localism Act 2011, section 116 and schedule 9, and subsequent enactments.
Disciplinary Policy	10 th June 2026	June 2027	Required to be stated as part of the Written Statement of Employment Particulars. Employment Rights Act 1996, section 3.
Grievance Policy	10 th June 2026	June 2027	Required to be stated as part of the Written Statement of Employment Particulars. Employment Rights Act 1996, section 3.
Urgent Decisions Between Meetings Policy	10 th June 2026	June 2027	Local Government Act 1972, section 101 provides authority
Grants & Donations Policy	22 nd April 2026	April 2027	n/a
Document Retention & Disposals Policy	13 th May 2026	May 2027	Data Protection Act 2018 and UK GDPR 2018.
Data Protection Policy	13 th May 2026	May 2027	Data Protection Act 2018 and UK GDPR 2018.
Privacy Policy (website statement)	13 th May 2026	May 2027	Data Protection Act 2018 and UK GDPR 2018.
Complaints Procedure/Policy	10 th June 2026	June 2027	N/A
Equalities Policy	In progress, target autumn 2026		N/A but good practice to help meet the obligations imposed by the Equalities Act
Training and Development Policy	In progress, target July 2026		Required to be stated as part of the Written Statement of Employment Particulars. Employment Rights Act 1996, section 3.

Health & Safety at Work Policy	In progress, target autumn 2026		No requirement for employers with less than five staff. Management of Health and Safety at Work Regulations 1999, regulation 5(2).
Freedom of Information Policy	In progress, target July 2026		Freedom of Information Act 2000, Section 16.
Freedom of Information Publication Scheme	13 th May 2026	May 2027	Freedom of Information Act 2000, section 19.
Biodiversity Policy	13 th November 2024	November 2026	Natural Environment and Rural Communities Act 2006, section 40; Environment Act 2021, section 102.
Sickness and Absence Policy	In progress, target autumn 2026	Annually thereafter	Required to be stated as part of the Written Statement of Employment Particulars. Employment Rights Act 1996, section 3.

Expenses Policy	In progress, target autumn 2026	Annually thereafter	No specific legislative basis to require a policy, but referred to in contract of employment.
Unreasonable Behaviour Policy	July 2025	Reviewed and agreed to amend in June 2026, will return to July 2026 meeting	
Harassment Policy	In progress, target autumn 2026		No requirement for a policy but a requirement to protect against third harassment of staff, Employment Rights Act 2025, section 21.