

## Cusop Parish Council

**8<sup>th</sup> July 20026**

The draft action plan is part of the budgetary process, and a part of the risk management strategy. It ought to be reviewed regularly and updated – in particular the codings should be reviewed, to indicate changed delivery risk. The council could regard this document as part of the process of internal control, as required by the Audit and Accounts Regulations 2015.

### CUSOP PARISH COUNCIL ACTION PLAN 2026-27

| Aim                                                                  | Objectives                                            | Action                                                               | Timetable                                                                                                              | Notes                                                                                                                                                                                 |
|----------------------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Clerk completes CiLCA qualification</b>                           | To improve council standards                          | Contractual obligation                                               | Summer 2026                                                                                                            |                                                                                                                                                                                       |
| <b>Local Council Award Scheme</b>                                    | To improve council standards                          | Explore gold award, initiate process                                 | Initiate autumn 2026 for action in subsequent months                                                                   | Exploration only                                                                                                                                                                      |
| <b>Playground refurbishment and extension</b>                        | To improve and if possible to expand Cusop Playground | Co-operation with Herefordshire Council, whose budget this is        | Consultants now appointed, aiming for permissions and approval by November 2026 for work on site January-February 2027 | Potential complexities with land transaction for additional site and community asset transfer. Planning permission may cause delays. Costs association with site remediation unknown. |
| <b>Traffic calming Hardwicke Road B4348 and Newport Street B4350</b> | To control traffic speeds                             | Complete installation of speed indicator device on both roads and of | Summer 2026                                                                                                            |                                                                                                                                                                                       |

|                                                             |                                                                                                 |                                                                                                               |             |                                                                                                                       |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------|
|                                                             |                                                                                                 | white traffic calming gates on Newport Street                                                                 |             |                                                                                                                       |
| <b>Highways drainage, C1205 Michaelchurch Road</b>          | To improve winter highways drainage and reduce ice risks                                        | Local Drainage Fund grant applied for, outcome awaited                                                        | Summer 2026 | Grant award uncertain, insurance implications require certainty: seeking advice                                       |
| <b>Neighbourhood Development Plan including design code</b> | To have a draft document ready to meet Herefordshire's parallel strategic planning process      | Update to incorporate Herefordshire plan, and reconsider design guide                                         | Autumn 2026 | Herefordshire's planning process has moved slowly. Work needed to ensure public engagement with design code.          |
| <b>Public rights of way: routine maintenance</b>            | To resume work on the rights of way network                                                     | New public footpaths officer appointed, training and introductions                                            | Summer 2026 | Co-ordination with Herefordshire Council required on training. May require applications to Public Rights of Way Fund. |
| <b>Complete suite of policies</b>                           | To improve council standards, to complete the adoption of policies and review existing policies | Policies on sickness and absence, equality, health and safety, training and development remain to be approved | Autumn 2026 |                                                                                                                       |

**RISK CODING:**

Green = proceeding without obvious risk

Yellow = requires to be monitored

Red = substantial risks to delivery